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Government of Odisha
Information & Public Relations Department

File No.: IPR-IMU-RTI-0001-2014 Letter No. 3465

Date: 21.3.14

From

Shri J.K. Mohapatra, IAS,
Chief Secretary and Chief Development Commissioner,
Odisha

To

Principal Secretaries/Commissioner-cum- Secretaries/ Special Secretaries

Co-operation / General Administration / Higher Education / Housing & Urban
Development / Industries / Information Technology/ MS&ME /Panchayati Raj/ Public
Enterprises /Rural Development / School & Mass Education /ST & SC Development /
Tourism / Women & Child Development Department.

Sub:-Submission of information for preparation of Annual Report of Odisha Information
Commission for the year 2012-13 under Section-25 of the RTI Act, 2005.

Ref:- I&PR letter No. 8364 dated 17.07.2013, D.O. No. 19660 dated 26.09.2013 and reminder
No. 12771 dated 25.10.2013 of Odisha Information Commission.

Madam / Sir,

It is mandatory on the part of each Public Authority to furnish information as
required under Section-25 of the RTI Act, 2005 for preparation of Annual Report by the
Odisha Information Commission. As per the provision, Departments are required to collect
and compile the annual report from their sub-ordinate offices and submit the same to the
Nodal Department i.e. the I & P R Department for onward submission to Odisha Information
Commission. This report shall be laid before the Odisha Legislative Assembly.

It is experienced that most of the Departments do not give due attention to this
important matter as a result there has been inordinate delay in the submission of report to the
Information Commission despite issue of several reminders by the Nodal Department as well
as Odisha Information Commission. The Odisha Information Commission has expressed
grave concern over want of response from the defaulting departments.

You are requested to personally to look into the matter and ensure that the
report reaches the Information & Public Relations Department in electronic format at e-mail
id-rtiportal@gmail.com along with hard copies in respect of your public authority and other
public authorities under your administrative control **latest by 25th March, 2014.**

Yours faithfully,


21/3/14
Chief Secretary, Odisha

(P.T.O)

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Memo No. 3466 /IPR

Date 21.3.14

Copy forward to All Revenue Divisional Commissioners / All Heads of Departments/All Collectors for information and similar action.

Memo No. 3467 /IPR 21


Principal Secretary to Govt.

Date 21.3.14

Copy forward to the Secretary to State Commission, Odisha Information Commission, B-1, Toshali Bhawan, Satya Nagar, Bhubaneswar with reference to their memo No. 19660 dated 26.09.2013 for kind information.


Principal Secretary to Govt.