

**Government of Odisha**  
Information & Public Relations Department

File No.: 25491300152014 Letter No.: **4077**

Date : **16.04.2014**

From

**Shri P.K. Jena, IAS**  
**Principal Secretary to Government**  
**& Nodal Officer, RTI, Odisha.**

To

**All Principal Secretaries/ Commissioner-cum-Secretaries/  
Special Secretaries of Govt. Departments.**

**Sub:- Delay in transfer of application under Section 6(3) of the RTI Act, 2005-  
Recommendation of Odisha Information Commission thereto.**

**Madam/Sir,**

In conformity with the provisions as contained u/s-6(3) of the RTI Act, 2005, an application made to a public authority requesting for information which is held by another public authority or the subject matter of which is more closely connected with the functions of another public authority, the public authority to which such application is made, should transfer the application or such part of it, as may be appropriate, to that public authority and inform the applicant immediately about such transfer. Under the proviso of Section-6(3) of the Act, such transfer should be made as soon as practicable but in no case later than five days from the date of receipt of the application.

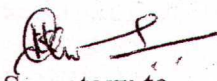
2. It is observed by Odisha Information Commission that, such stipulations are not followed by PIOs of many public authorities. Apart from delay, there is also a tendency of mechanical transfer from one office to another. Such mechanical action cause delay and wastage of scarce public resources.

3. The Commission have, therefore, recommended that any public authority who receives an RTI application seeking information that is held by another public authority should transfer such application directly to the PIO of the concerned public authority instead of sending it through the official hierarchy. Public authorities should issue appropriate instructions in this regard expeditiously.

... authorities under

4. In view of this, PIOs of your Department and other public authorities under your administrative control may kindly be impressed upon to follow the recommendation of the State Commission scrupulously.

Yours faithfully,

  
Principal Secretary to  
Government & Nodal Officer,  
RTI, Odisha

THROUGH SPEED POST

Memo No. 4078.....

Date. 16.04.2014.....

Copy forwarded to all Revenue Divisional Commissioners /all HoDs/ all District Magistrate and Collectors for information and similar action.

  
Spl. Secretary to Government

THROUGH SPL. MESSENGER

Memo No. 4079.....

Date. 16.04.2014.....

Copy forwarded to Secretary to Commission, Odisha Information Commission, B-1, Toshali Bhawan, Satya Nagar, Bhubaneswar for kind information of the State Commission with reference to their recommendation made in the Annual Report for the year 2011-12.

  
Spl. Secretary to Government